



UPLANDS MANOR PRIMARY SCHOOL NEWSLETTER

FRIDAY 6TH SEPTEMBER 2019

Future newsletters will be sent by email and can be found on our website and Facebook pages.

Website: uplandsmanor.sch.uk

Facebook: Uplands Manor Primary School

Twitter: @uplandsmanor

6th September 2019

Dear Parents and Carers

Welcome to the new school year at Uplands Manor. It has been wonderful to see all of the children back from their summer break looking so smart and we are really excited to be working with them again over the year ahead.

This newsletter is accompanied by important diary dates for September. Dates for the rest of the year will start appearing from next week. We have tried to plan things to give you as much notice as possible for events - please look through the dates carefully and keep a record of key events for your child. These are added to and updated on our weekly newsletter which is sent home every Friday. We will give you as much notice as possible if dates need to be changed.

Gold Letters

The children have had a fantastic start to the new school year. Pupils who show exceptional behaviour for the majority of the week can be chosen to receive a gold letter. Gold letters have been given to:

- Callum R for excellent behaviour and completing all his work in class
- Jaspreet D for excellent behaviour, enthusiasm and presentation of work
- Meddi for impeccable behaviour and engagement in class
- Ryan B for great enthusiasm

Staffing Update

A number of new staff have started with us this year and I am sure you will make them feel welcome:

- **Mrs Chester** is our new SENCO.
- **Mr Harrison-Webster** is our new Maths Leader and Year 2 teacher.
- **Miss Chander** is a new Year 1 teacher.
- **Miss Iqbal** is a new Year 3 teacher.
- **Mrs Zegan** is teaching in Year 4 to cover Mrs Sohal's maternity leave

I am also delighted to let you know that Miss Flavell and Mr Monk got married over the summer – Miss Flavell is now officially Mrs Monk. Congratulations to them both.

Reminders about absences and late collection

- ✓ Please remember to call the school office on 0121 558 1602 to let us know if your child is off sick
- ✓ School starts at 8.45am for Reception and 8.50am for the rest of school. We open the doors 5 minutes early so please be on time. If your child arrives after 8.55am then they are marked as late on our registers
- ✓ School finishes at 3.10pm for Reception, 3.15pm for Years 1 and 2 and 3.20pm for Years 3, 4, 5 and 6. If you are running late for any reason please call the school office to inform us. Any children not collected on time will be taken to the afterschool club run by 4Communities Trust where charges will apply
- ✓ At the end of the school day please stay behind the line on the main playground while we safely dismiss your children

Uniform Expectations

Our uniform policy (available in full on our website) is as follows:

- ✓ Grey or black trousers, skirt or pinafore dress
(*summer term grey shorts or a red and white patterned pinafore are allowed*)
- ✓ White or red polo shirt or white shirt / blouse (with or without the school logo)
- ✓ Red school jumper (with or without the school logo)
- ✓ Plain grey, black, white or red headscarves
- ✓ Plain black shoes or trainers (no boots, logos, white soles etc.)
- ✓ Plain grey, black, white or red socks or tights (not bright patterns or pictures)
- ✓ Plain headbands (no JoJo bows, flowers etc.)

The expectation is that the correct uniform will be worn by all children every day. Please support us in having the highest expectations for your child in school.

- *Children not wearing the correct uniform will be spoken to and sent home with a blue uniform letter so that you are aware of what needs to be addressed.*

If you are having difficulties finding or purchasing the correct school uniform, please speak with our Parent Support Worker who will be happy to help you.

Updated 1st Aid Procedure

We have reviewed our first aid procedure for this school year to ensure that incidents are dealt with quickly and appropriately at all times. We now follow a 3 stage system as follows:

Stage 1:

Any minor injuries (cuts, scratches, bumps) will be dealt with by the supervising member of staff. A short first aid slip will be completed and a copy sent home with the child for their parents. All supervising staff will be carrying first aid kits (medi wipes, plasters etc) and children will not be sent to the first aid room for minor injuries.

Please note: children with medical conditions such as asthma (inhalers), severe allergies (epipens) or diabetes (insulin injections) who require urgent treatment will be treated by the trained supervising members of staff whilst a first aider (and medical professionals if required) are called.

- ***Please ensure all necessary medications are in school every day.***

Any child saying that they feel unwell will be looked after and cared for by their teacher in the first instance. If a child continues to feel unwell then a first aider (and parents if needed) will be contacted.

Stage 2:

For injuries including nosebleeds, insect bites, splinters, more serious cuts etc then a first aider will be called to treat the child. They will complete a first aid form to be sent home with the child.

Stage 3:

For all serious injuries then a first aider will be called and parents will be contacted. If necessary, emergency services will also be called. Injuries at stage 3 include potential breaks or fractures, all head bumps, serious illnesses etc. A first aid form will be completed and sent home to the parents.

Parking outside school

Parking for any school is always a problematic issue and our school is no exception. Unfortunately, there were a number of incidents last year where some of our parents behaved dangerously, inconsiderately or rudely towards each other or members of the public and put the safety of the children at Uplands Manor at risk. I cannot wait for a serious incident to happen for us to take some action as a school community.

I would like to try something new to highlight the importance of safe and courteous parking outside our school at drop off and collection times. Next week your child will bring home a 'Parking Promise' - the main aim of this will be an agreement by parents and carers about how we need to act to keep our children safe outside school.

As adults, we are role models to all children and should always behave in a courteous and respectful manner to fellow drivers, pedestrians, staff and visitors. By making the pledge your family will be supporting our commitment to reducing congestion around the school gates, improving road safety and to increase the number of children travelling actively and safely to school.

While the pledge will be voluntary and purely to encourage safe and considerate parking, I will not accept any actions that put our children at risk and will share car registration numbers of parking offenders with the police.

I would like to take this opportunity to personally thank the majority of parents who do commit to helping to keep our children safe on their journeys to and from school.

New Shelter

A lot of parents have asked for there to be a shelter for the children in the playground. You will be delighted that a new shelter is finally being installed on the main playground on 14th September. This is possible due to the funds raised by the Friends of Uplands Manor group and a generous donation from NOW Education.

Dinner arrangements

Please let us know via text or telephone call if your child has changed his or her meal preferences since the last school year so that our registers are accurate and so you are not charged for dinners unnecessarily.

The school gate way app is set up to accept a minimum payment of £6.90. This is to cover the first week of this term as it is a 3 day week only. From Monday 9th September, payments of £11.50 must be **made in advance** to pay for your child's school meals. Anyone with an outstanding balance will not receive a school dinner.

Any balances from the last school year will be carried forward into this school year and must be cleared ASAP. Please speak to Sarah Clarke in the finance office on 0121 558 1602 to discuss payment plans or if you have any queries.

What to do if you have a concern

During the year there may be times when you have questions or concerns about something that has happened in school. If this is the case then we want to work with you to try and resolve any issues as soon as possible. To enable us to do this there is a clear procedure that needs to be followed:

- ✓ Speak with your child's Teacher.
- ✓ Speak with your child's Year Leader or Phase Leader
- ✓ Speak with one of our Deputy Head Teachers
- ✓ Speak with the Head Teacher

Whilst the senior leadership and teachers are on the playground before and after school to take messages and deal with any problems, you should contact the school office to make an appointment to meet with your child's teacher to discuss concerns at a mutually convenient time.

Yours faithfully



Mr A Dickinson
Head Teacher





**UPLANDS MANOR PRIMARY SCHOOL
DATES FOR YOUR DIARY**

SEPTEMBER 2019

Monday 9 th		Year 3 Viking workshop
		Nursery intake 1
		Reception intake 1
Wednesday 11 th		Reception intake 2
Thursday 12 th		Nursery intake 2
Monday 16 th		Nursery intake 3
	9am	ESOL classes start
Tuesday 17 th		6G & 6S to Severn Valley Railway
Wednesday 18 th		6RT & 6T to Severn Valley Railway
	2pm	Secondary Schools online admission workshop
Thursday 19 th	9.15am	Reception phonics workshop for parents
Friday 20 th		Cancer Awareness Day (wear gold or blue. More details to follow)
Monday 23 rd	9am	ESOL class
Thursday 26 th		Healthy Eating talk to Year 3 children
		Year 1 to Aston Hall
Friday 27 th		Year 1 to Aston Hall
		Year 5 to Black Country Museum

Coming up ...

**The next Rags to Riches 4 Schools clothing collection will be on 9th October.
Year 2 visit to Warwick Castle – dates will be published next week**

Please check the newsletter each week for any added or changed dates.